

Request Letter for Bank Guarantee Issuance

Date:

To,
IndusInd Bank Ltd.
_____ Branch

Sub: Issuance of Bank Guarantee

We request you to issue the below mentioned Bank Guarantee as per the details given below

Beneficiary : (Full Name and Address)
Amount :
Validity :
Claim Period (if any) :
Type of Guarantee : Financial / Performance
Nature of Guarantee : Advance Payment / Customs / Bid Bond / Warranty / Trade Debt / others _____
Method of Issue : Physical (Hardcopy) / SWIFT

We hereby authorize you to Debit our account number _____ towards Bank Guarantee Commission and other Charges. We undertake to pay the commission and other charges in the event the Guarantee is renewed / extended till it is completely discharged.

Kindly deliver the Bank Guarantee to Us / Beneficiary / Bank _____ (Specify Name & Address) / hand over the Original Bank guarantee to the bearer of this letter whose signature is attested below.

We request you to send a SFMS MT760COV message to the beneficiary's bank, authenticating the issuance of the guarantee, as per below details :-

Name of beneficiary's bank :
IFSC code :

Thanking you,

Yours Faithfully,

For XXXX

(Authorised Signatory)

Bearer Signature

Signature Attested